

1) This form authorizes the following HealthCare Provider:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

To produce a copy of my health information as specified below:

2) Patient

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Telephone Number: ( ) \_\_\_\_\_

3) Requestor:

Name: \_\_\_\_\_

Attn: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Telephone Number: ( ) \_\_\_\_\_

Fax Number: ( ) \_\_\_\_\_

4) Purpose: The health information disclosed may be used for the following purposes:

For my personal use  For Continuing Care

5) Media Preference:

Paper

CD (if available electronically)

\*Fees may apply for certain requests\*

6) Delivery Method:

Mail

Pick-up

7) COVERING THE PERIODS OF HEALTHCARE (DATES OF TREATMENT)

From (date): \_\_\_\_\_

To (date): \_\_\_\_\_

8) Types of Information to be released:

Emergency Department Record

Consultations

Clinic/Progress Note(s)

Radiology Report(s)

History & Physical(s)

EKG(s)

Discharge Summary(ies)

Laboratory Report(s)

Operative Report(s)

Records from External Healthcare Providers

Pathology Report(s)

Other \_\_\_\_\_

9) - Highly Confidential -

Initial to specifically authorize use and/or disclosure of information.

Mental Health Treatment \_\_\_\_\_

HIV/AIDS test results or treatment information \_\_\_\_\_

Substance Abuse

Duration:

This authorization shall remain in effect for 6 months from the date of signature unless a different date is specified here \_\_\_\_\_ (date).

Revocation:

You or your representative can revoke this authorization upon written request. If you revoke, it will not affect information disclosed before the receipt of the written request.

Re-disclosure:

Once this health information is disclosed, how the recipient further discloses it may be no longer protected under federal privacy law (HIPAA).

**NorthBay Healthcare will not condition treatment, payment, enrollment, or eligibility for benefits on providing or refusing to provide this authorization.**

10) A copy of this authorization is as valid as an original. I have the right to receive a copy of this authorization

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

If signed by guardian/other please state your legal relationship: \_\_\_\_\_



**NORTHBAY**  
**HEALTHCARE**

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AUTHORIZATION TO USE AND DISCLOSE PROTECTED HEALTH INFORMATION

